

Applicant (Protégé) Profile Information

All Small Mentor Protégé Program

Date of application: _____

Protégé DUNS Number:

Officer/Owner of Business: _____
Print Name Signature

Name of Business: _____

Business Address: _____
Street City

State Zip + 4

Contact Information: Work/Main# () () ()
Cell# () () ()
Other _____ () () ()

Additional Information:

SBA All Small Mentor-Protégé Program (MPP)

Application Checklist

The All Small Business Mentor-Protégé Program (MPP) is designed to enhance the capabilities of protégé firms by requiring approved mentors to provide business development assistance to protégé firms and to improve protégé firms’ ability to successfully compete for federal contracts. This assistance may include technical and/or management assistance; financial assistance in the form of equity investments and/or loans; subcontracts (either from the Mentor to the Protégé or from the Protégé to the Mentor); and/or assistance in performing prime contracts with the Government through joint venture arrangements. Mentors are encouraged to provide assistance relating to the performance of contracts set aside or reserved for small business so that protégé firms may more fully develop their capabilities.

Please read the following certification statements. The Federal government relies on the information in this form and any documents or supplemental information submitted to determine whether the business is eligible to participate in the All Small Business Mentor-Protégé Program. The definition of the terms used in this certification are set forth in the Small Business Act, U.S. Small Business Administration (SBA) regulations (13 CFR Part [124.520](#) and [125.9](#)), and also any statutory and regulatory provision referenced in those authorities. In addition, please note that the SBA may request further clarification or supporting documentation in order to assist in the verification of any of the information provided and that each person signing this certification may be prosecuted if they have provided false information. Any action taken with respect to this certification does not affect the Government’s right to pursue criminal, civil or administrative remedies for incorrect or incomplete information given, even if correct information has been included in other materials submitted to SBA.

The Protégé firm must provide the following information and any supporting documentation in order to complete the MPP application process.

Required from Protégé Firm	Required from Mentor Firm
<p>Required documents:</p> <ul style="list-style-type: none"> • Certificate of completion for viewing the Mentor-Protégé Program training module • Completed Business Plan • Copies of any active Mentor-Protégé Agreements (if applicable) • Copy of any SBA size redetermination letter (if applicable) <p>Additional requirements:</p> <ul style="list-style-type: none"> • Firm must be for-profit • Protégé firm must be considered small for the NAICS in which it is seeking assistance • Have an active registration in SAM.gov 	<p>Required documents:</p> <ul style="list-style-type: none"> • Certificate of completion for viewing the Mentor-Protégé Program training module <p>Additional requirements:</p> <ul style="list-style-type: none"> • Firm must be for-profit • Have an active registration in SAM.gov

(Section 1) Requirements

Subsection 1.1: 8(a) Participants

- 1. **Are you an existing 8(a) firm in your final 6 months of the program, wishing to transfer your Mentor-Protégé relationship to the All Small Mentor-Protégé Program?** Yes No

DETAILS

If yes, please provide your dated 8(a) Mentor-Protégé Approval Letter and your current 8(a) Mentor-Protégé Agreement. You are eligible for the All Small Mentor-Protégé Program.

Subsection 1.2: Eligibility

- 2. **Are you either a for-profit business or an agricultural cooperative?** Yes No

DETAILS

Except for small agricultural cooperatives, only business entities organized for-profit are eligible for small business assistance from the SBA.

- **If no, you are not eligible for the ASMPP:** To qualify for the All Small Mentor-Protégé program, the Protégé must be organized as for-profit businesses. The only exception is if the Protégé is an agricultural cooperative.

- 3. **Is your Mentor a for-profit business?** Yes No

DETAILS

A mentor is defined as “a for-profit business concern of any size.”

- **If no, you are not eligible for the ASMPP:** To qualify for the All Small Mentor-Protégé program, the Mentor must be organized as for-profit businesses.

- 4. **Has the SBA ever made a determination of affiliation between you and the Mentor?** Yes No

- **If yes, you are not eligible for the ASMPP:** If the SBA has previously determined an affiliation between you and your Mentor, you do not qualify for the All Small Mentor-Protégé program.

- 5. **Does the Mentor own or plan to own more than 40 percent equity interest in your firm?** Yes No

DETAILS

To raise capital for the Protégé firm the Mentor may generally own an equity interest of up to 40% in the Protégé firm. Reference: 13 CFR [124.520\(d\)\(2\)](#)

- **If yes, you are not eligible for the ASMPP:** To participate in the All Small Mentor-Protégé Program, the Mentor cannot own more than 40% equity interest in your business.

Subsection 1.3: NAICS code

6. **Please insert the NAICS code for which you are creating a mentor-protégé relationship:**

DETAILS

A Mentor-Protégé Agreement must be in a NAICS code that is identified in SAM.gov as a protégé's primary or secondary code.

You may update your SAM.gov profile to include an additional NAICS code. If you add a code to your SAM.gov profile, please wait 24 hours.

7. **Have you performed work in the NAICS code in which you're requesting business development assistance?**

Yes No

DETAILS

You must have prior experience in the NAICS code in which you're seeking assistance.

- **If no, you are not eligible for the ASMPP:** If you don't have prior experience in the NAICS code in which you're seeking business development assistance, SBA will not approve the Mentor-Protégé relationship.

8. **Are you considered small for the NAICS code in which you're requesting business development assistance?**

Yes No

DETAILS

To qualify as a protégé firm, your business must qualify as small for the NAICS code for which it is seeking business development assistance. Size standards have been established for types of economic activity, or industry, under the North American Industry Classification System (NAICS). To determine the size standard associated with a particular NAICS code, refer to the table of size standards in the Small Business Size Regulations. Reference: [13 CFR 121.201](#)

- **If no, you are not eligible for the ASMPP:** To participate in the All Small Mentor-Protégé Program, you must qualify as small for the NAICS code in which you are seeking business development assistance.

Sub-Subsection 1.3.1: Size determination

9. **Have you ever received a size determination letter from the SBA that found you to be "other than small" in the NAICS code in which you're requesting business development assistance?**

Yes No

- **If yes, go to section 1.3.2, otherwise skip to section 2.**

Sub-Subsection 1.3.2: Size redetermination

- 9.a **Have you received a redetermination letter from the SBA that subsequently found you to be small in that NAICS code?**

Yes No

- If yes, go to section 1.3.3.
- If no, **you are not eligible for the ASMPP**: If you've been found to be "other than small" for the NAICS code in which you're requesting business development assistance, you need a redetermination letter from the SBA to qualify for the All Small Mentor-Protégé Program.

Sub-Subsection 1.3.3: Redetermination info

9.b. Please submit the redetermination letter issued by SBA.

Which SBA area office sent the letter? (Response required)

What is the determination date stated in the letter? (Response required)

(Section 2) Protégé Information

Subsection 2.1: Training

10. Please view the Mentor-Protégé Program training module and submit the certificate of completion. (Response required)

DETAILS

Both the Protégé and the Mentor must complete the Mentor-Protégé Program training module.

Subsection 2.2: Business info

11. Please submit the Protégé's business plan. (Response required)

DETAILS

View more information on [completing a business plan](#) on SBA's website or find a [local resource partner](#) near you if you need assistance.

12. Do you have any active Mentor-Protégé Agreements with the SBA or another federal agency, either as a protégé, or as a mentor to another business? Yes No

DETAILS

To participate in the All Small Mentor-Protégé Program, a protégé may have no more than two mentors across SBA's Mentor-Protégé programs. Mentors may have no more than three protégés. Reference: [13 CFR 124.520](#)

Sub-Subsection 2.2.1: Active agreements

13. Please check any Agency for which you have an existing MPA and complete the table.

Agency	Check Here	Effective Date of Agreement	Are you the Mentor or the Protégé?	Name of other Business In the MPA	NAICS Code of the MPA
Department of Defense					
Department of Energy					
Department of Homeland Security					
Department of Transportation					
Department of Treasury					
Department of Veteran's Affairs					
General Services Administration					
NASA					
Small Business Administration					
U.S. Agency of Int'l Development					

Subsection 2.3: Protégé Needs

In this subsection you'll be asked to identify the type(s) of assistance you're seeking from your Mentor. There are six categories to choose from, and you may select any or all that apply to your situation.

Based on your selection(s), you will then be asked to specify: 1) what are your needs within the selected area; 2) what activities the Mentor is going to do to support each of your needs; 3) the timeline for meeting each of your needs; and 4) how you will measure whether each of your needs have been successfully met.

In each text box below, please reference the section of your MP Agreement that corresponds with the assistance requested.

Management and Technical Assistance - This type of assistance might include help with internal business processes and management systems.

Financial Assistance - This type of assistance might take the form of equity investments, loans or bonding.

Contracting - This type of assistance might include navigating the contracting process, understanding your obligations as a government contractor, or developing your capability to compete for government contracts.

Trade Education - This type of assistance might include learning how to export, developing an international business plan, or identifying which international markets are right for your business.

Business Development - This type of assistance might include help with strategic planning, identifying potential new markets for your business, or finding new contracting and partnership opportunities.

General Administrative - This type of assistance might include help with general business processes, or other administrative support.

Area of Assistance Requested	Check All that Apply	What do you need?	What specifically will the Mentor do to meet your need?	Details of timeline	How will success be measured?
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Management & Technical Assistance					
Financial Assistance					
Contracting Assistance					
Trade Education Assistance					
Business Development Assistance					
General and/or Administrative Assistance					

Subsection 2.4: MPP Agreement

Please attach the written Mentor-Protégé Agreement signed and dated by both the Mentor and the Protégé.

(Section 3) Mentor Information

Subsection 3.1: Training

Please attach the Mentor's certificate of completion for the Mentor-Protégé Program training module.

DETAILS

Both the Protégé and the Mentor must complete the Mentor-Protégé Program training module. The Protégé must upload the Mentor's certificate of completion.

Subsection 3.2: Business info

Please provide the Mentor's DUNS number:

DETAILS

The Mentor in the Mentor-Protégé Agreement must have an active record on SAM.gov. If the DUNS number provided does not match an active SAM.gov record, the Mentor firm must update SAM.gov. If the DUNS number does not match the Mentor's firm name, please verify the correct DUNS number has been provided to you.

If the Mentor firm has updated SAM.gov within the last 24 hours, you need to wait 24 hours before the update is reflected here.

Subsection 3.3: Signature

All required documents verifying eligibility for the All Small Mentor-Protégé Program (All Small MPP) have been attached to this application. I understand if any changes are made after I submit this application, I must notify the All Small Mentor Protégé Program Office at allsmallmpp_application@sba.gov and submit additional documentation if needed.

All statements and information provided in this form and any documents submitted are true, accurate and complete. If assistance was obtained in completing this application and the supporting documentation, I have personally reviewed the information and it is true and accurate. I understand that these statements are made for the purpose of determining eligibility for participation in the All Small Mentor Protégé Program.

I understand that the information submitted may be given to Federal, State and local agencies for determining violations of law and other purposes.

I understand that I may not misrepresent my status as a small business to: 1) obtain a contract under the Small Business Act; or 2) obtain any benefit under a provision of Federal law that references the All Small MPP for a definition of program eligibility.

Warning: By submitting this application, you are certifying that you are representing on your own behalf that the information provided in this application, and any document or supplemental information submitted, is true and correct as of the date set forth opposite your signature. Any intentional or negligent misrepresentation of the information contained in this certification may result in criminal, civil or administrative sanctions including, but not limited to: 1) fines of up to \$500,000 and imprisonment of up to 10 years, or both, as set forth in 15 U.S.C. 645 and 18 U.S.C. 1001, as well as any other applicable criminal laws; 2) treble damages and civil penalties under the False Claims Act; 3) double damages and civil penalties under the Program Fraud Civil Remedies Act; 4) suspension and/or debarment from all Federal procurement and non-procurement transactions; and 5) program termination.

By submitting this certification I, _____ am an officer or owner of _____ authorized to represent it and sign this certification on its behalf.

Officer/Owner Signature

Name of Business

Date